

# *Vanden Plas Owners' Club*

## CONSTITUTION

Issue 2 3rd March 2003

### 1 TITLE OF CLUB

The Club shall be called '*The Vanden Plas Owners' Club*' or "VPOC" for short which although not preferred may also be used.

### 2 PURPOSE

The *The Vanden Plas Owners' Club* is a club of enthusiasts of the Vanden Plas marque, and including other marques having Vanden Plas coachwork who seek to preserve their heritage and vehicles. In addition the club also caters for the Austin Sheerline.

### 3 OBJECTIVES

To publicise and promote '*Vanden Plas*' and its heritage.

To facilitate the sharing of technical, and historical information, including the services of a library.

To facilitate the running of Vanden Plas vehicles through providing resources or access to parts via the magazine through advertising, and sales of parts between members

To provide opportunities for members to meet socially, and display their vehicles at rallies and social **events**

### 4 MEMBERSHIP ELIGIBILITY

Full membership shall be open to any person(s) who own a Vanden Plas, Vanden Plas bodied vehicle or Austin Sheerline, and Associate membership shall be open to anyone having an interest in the Vanden Plas marque or Vanden Plas bodied vehicles, including Austin Sheerlines. In addition life membership is also open to both full and associate members.

### 5 HONORARY MEMBERSHIP

Honorary membership of the *The Vanden Plas Owners' Club* may be conferred upon any person who has rendered valuable service to the club. The person must be proposed, and approved by the Committee together with an explanation of why the individual should be considered. Members of the Committee may not be considered while in Office.

### 6 VOTING RIGHTS

Every member has a single vote.

The chairman of any meeting may not vote except in cases of unresolved issues in which case the chairman may then cast his vote.

## 7. OFFICERS OF THE CLUB & COMMITTEE

Affairs of the *The Vanden Plas Owners' Club* to be managed by a committee which should consist of at least 12 members, a quorum being 5

The Committee members shall be elected from the membership of the *The Vanden Plas Owners' Club* (working details contained in separate procedure).

Members of the Committee shall retire after serving for one year. All retiring committee members shall be eligible for re-election. The intention is that officers of the club should be prepared to stand for 3 years to maintain continuity if re-elected. If either the Chairman, or Vice Chairman remain in office for four consecutive years they (Chair or Vice Chair) must stand down for at least one year at the end of the fourth year.

Officers of the Club (Chairman, Vice Chairman, Treasurer, Secretary) and other committee members shall be elected annually at the AGM.

The Committee shall have the power to co-opt members as and when required for the period up to the following AGM. A co-opted member of the Committee is not eligible to vote at committee meetings.

## 8. SUBSCRIPTIONS

Revisions to the annual subscription, and any alterations to part year payments when joining, will be advised at the Annual General Meeting, the level of which is set by the Committee.

Any member who has not paid their annual subscription prior to the AGM is not entitled to vote and will be removed from the register of members until the full annual subscription has been received by the Secretary.

## 9. MONEYS ACCRUING TO THE *The Vanden Plas Owners' Club*

All moneys received on behalf of the *The Vanden Plas Owners' Club* are to be passed to the Treasurer who shall pay such moneys into the *The Vanden Plas Owners' Club* banking accounts. Cheques over £100 drawn on the *The Vanden Plas Owners' Club* account must be signed by any two of the officers of the club (i.e. Chairman, Secretary, Treasurer). The accounts of the *The Vanden Plas Owners' Club* shall be audited annually by two independent persons and presented at the AGM. The financial year ends on 31<sup>st</sup> March

No member may enter into any financial agreement or arrangement on behalf of, or in the name of, the *The Van den Plas Owners' Club* with any third party without the written authority of the Committee of the *The Vanden Plas Owners' Club*.

## 10. ANNUAL GENERAL MEETING

The Annual General Meeting of the *The Van den Plas Owners' Club* shall be held after the main rally season, but before the end of the calendar year, when the accounts for the previous year, duly audited shall be presented for approval by the members and annual reports from the Committee as required shall be presented.

Nominations for election to the Committee and the positions of the Officers of the *The Van den Plas Owners' Club*, together with any proposal or other item for inclusion in the Agenda, to be received by the Secretary in time for publication in the last magazine prior to the AGM.

Nominations shall be proposed by an individual member and must be signed by the nominee to signify their willingness to serve.

11. EXTRAORDINARY GENERAL MEETING

An Extraordinary General Meeting can be convened by the Secretary (a) on receipt of a request in writing from no less than 50 members or (b) at the request of the Committee.

The membership must be given a minimum of 30 days notice of an Extraordinary General Meeting.

12. QUESTIONS NOT PROVIDED FOR IN THE RULES

In the event of any matter arising which is not provided for in these Rules, and requiring urgent attention, it shall be competent for the Committee to deal with the same.

13. ALTERATIONS TO THE CONSTITUTION

No alteration or addition to the Constitution shall take place except at the Annual General Meeting or at an Extraordinary General Meeting. All propositions for alterations must be received by the Secretary in writing in time for publication in the last magazine prior to the meeting.

14. CONDITIONS OF MEMBERSHIP OF THE ORGANISATION

Membership information will be held within in a computer file. The information will be used for the circulation of *The Vanden Plas Owners' Club* communications. If a member or representative does not wish their information to be used in this way they must advise the Secretary in writing.

At the discretion of the Committee the membership of an individual may be revoked without refund of subscription for bringing the club or marque into disrepute.

No members are entitled to give vehicle valuations on behalf of *The Vanden Plas Owners' Club*

15. DISSOLUTION

The *The Vanden Plas Owners' Club* may be dissolved at an Annual or Extraordinary General Meeting when authorised by two thirds of the membership.

Funds and any assets remaining at the time of dissolution shall be donated to a suitable charitable body at the discretion of the Committee.